

MINUTES OF THE PBC LEADS MEETING

Thursday 17th January 2008 AT 12.30 PM, PARKBURY HOUSE SURGERY, ST ALBANS

Present:

Anne Walker, PCT
 Catherine Pelley, PCT
 Corina Ciabanu, DacCom
 Ian Isaac, GP, WatCom
 Jan Filochowski, WHHT
 Joel Bonnett, PCT
 Katrina Hall, PCT
 Ken Spooner, The Red House
 Mark Jones, DacCom
 Mary McMinn, DacCom
 Mike Edwards, GP
 Moira McGrath, PCT
 Nick Evans, WHHT
 Nicolas Small, GP, Hertsmere
 Richard Walker, LMC rep
 Roger Hammond, PCT
 Roger Sage, Chair
 Sue Beck, PCT

Apologies: Andrew Parker, PCT
 Gerry Bulger, GP
 Mo Girach, Chief Exec, Stahcom
 Suzanne Novak, PCT

In Attendance: Representative from Navigant

1.	<p>Minutes of the Last Meeting and Matters Arising</p> <ul style="list-style-type: none"> • Access to Primary Care Paper – Mark had received no response to date. Roger did share another option to disengage from PBC, but this was not welcomed. The LMC meeting is on 20th February where this will be discussed and group agreed to feedback after that • Loan to WHHT – Roger confirmed that he had written to Anne Walker stating that the PBC groups are willing to engage in working with WHHT and help them, but did not support the offer of a loan. Mike clarified that WHHT needs a surplus of £2.4m to break-even and be in a position for Foundation Trust status and he explained the SLA agreement with WHHT and for the Trust to remain it needs to meet certain financial targets 	Roger
2.	<p>Update from Anne Walker</p> <p>Nicolas stated that through Beverley Flowers he had asked WHHT for a list of patients not meeting the 18 week target so he could contact them to offer alternative providers. Anne felt that Hertsmere would struggle to find this within a radius around West Herts as Beverley had been working incredibly hard on this and there did not seem to be additional capacity. Nicolas was not convinced. Ian shared that even when patients are offered alternatives they do not wish to travel and prefer to wait. Mike agreed to follow this issue up with Beverley.</p> <p>Anne informed the group that the Trust is setting up a group to look at delayed discharges. Heather Moulder would be involved and Anne asked if GPs wished to be included. The group welcomed this. The PCT was clear about what was being required, the 18 week target was a "must do" and WHHT would need to have robust plans for delivering for the December 2008 deadline.</p> <p>Ian asked for more information on services which are at full capacity at WHHT in order to manage referrals. It was noted that the biggest issues were in orthopaedics and</p>	

	<p>some of the more specialised back surgery in particular. Ken raised inadequate discharge of patients as his practice had received far more complaints recently. Mike agreed to ask Beverley Flowers to provide details of patients to practices. Roger enquired about growth money, but Anne felt this would not throw everything off course and her team are working extremely hard to prevent this. Roger asked to be kept up to date with all information from Alan Pond. Anne shared that she is attending the East of England meeting tomorrow where 18 week target is to be discussed and agreed to attend future meetings to keep the PBC group up to date. Action: Mike to ask for list of patients not meeting 18 week target for practices</p>	
3.	<p>Maternity Services Update Catherine Pelley attended the meeting to discuss the key expectations from the operating framework, including choice. She gave a comprehensive background to the service and the midwifery shortfall under block agreements. She is currently working with the Trust to agree an action plan and asked for involvement on this and how to develop services locally. In W Herts they are looking into a low risk unit at Hemel as a viable choice including the clinical and financial risks involved in stand alone units. Roger enquired whether there will be an increase in midwives in the near future and Catherine confirmed they are approx 45 midwives short at present. Corina asked for PBC groups to be directly involved in meetings and felt that Dacorum's views were not being heard. Catherine confirmed that GPs have been involved and an implementation group is being set up. Dr Zunia Hurst, GP in Dacorum was nominated to become involved in these meetings and Corina agreed to discuss this with her and feedback to this meeting. Mark asked for a shared care model to make it work locally with agreement between all groups. Action: Corina to liaise with Dr Sonia Hirst and feedback to Catherine and this meeting</p>	Corina
4.	<p>Smoking Cessation – Sue Beck and Joel Bonnett Paperwork circulated regarding LES Proposal. A discussion took place regarding intermediate care and costs. The PBC leads felt this was not viable at the current costings. The success rate across W Herts is approximately 68%. Ian has received good feedback regarding the current service and enquired whether it would be possible to expand this. Mike asked for costings to provide this service in primary care against specialist service. Sue agreed to produce these figures for next meeting. Action: PBC Leads to discuss at LMGs and Sue to provide costings</p>	PBC Leads Sue Beck
5.	<p>PBC Finance Reports – Tad The proposal for surplus and deficits paper was circulated for discussion. Tad discussed background to paper. The 2006/07 deficits have been written off, but it is how to deal with 2007/08 mix of surpluses and deficits and the need for a financial regime which is sustainable and he asked for comments and feedback from this group. Roger sought clarification regarding the 30% held as reserve for "bad times" but if this doesn't happen then the money is returned to PBC groups. Ian felt it was a very good, clear, fair paper and Roger echoed his opinion. Roger asked Tad re; WHHT – balancing surplus separate from 18 week target and whether the 18 week target might knock onto PBC budgets. Roger felt if there was a robust business case in place then flexibility should be allowed to maintain the budget. Tad agreed to investigate and feedback. Ken asked Tad to provide details of the extra costs to WHHT to be stated on PBC budget statements, as he wants to see the impact on budgets. Action: PBC Leads to table at LMGs for feedback. Tad to investigate and feedback at next meeting</p>	PBC Leads Tad

6.	<p>WHHT – Jan Filochowski and Nick Evans Jan and Nick attended the group to update on WHHT. They two main priorities discussed were:</p> <ul style="list-style-type: none"> • 18 week target • Risks to PBC group <p>Jan confirmed that WHHT needs to make a surplus over the next 3 years and if this is unmet then the future looks very bleak for the Trust. Key Targets are:</p> <ul style="list-style-type: none"> • Infection control • A&E – W Herts has one of worst rates of 4 hour wait in April-June, but this has improved in recent months • 5% cancellations in St Albans in Oct/Nov – this was reduced by half in December • 18 Week target – currently investigating outsourcing work to other providers • Delayed discharges <p>Roger reiterated that delayed discharges are not acceptable. Nicolas enquired about the list of patients he asked Beverley Flowers for towards the end of last year, that are not meeting the 18 week target and Nick confirmed that he is currently working on this, as he has only just received this information in the last 10 days. He offered to send this information in draft form and was not aware of Hertsmere request. Corina raised choose and book for orthopaedic patients and Jan enquired whether it would be best to stop referring patients at present. Rob Walker directly asked Jan and Nick what clinicians can do to help the Trust. Jan welcomed this offer of help and thanked the group for inviting them along to discuss this openly. He confirmed that he is trying to show that he is committed to solving problems by listing the above changes in recent months, but felt continued communication, sharing of issues to produce joint resolutions on what services can provide plus the day to day mechanics needs further discussion and liaising with the PBC groups and agreed to attend this meeting again to update and form a continued dialogue to produce joint resolutions, if this was felt to be helpful. The group welcomed further input from WHHT into this meeting. Ian confirmed that SLA meetings with clinicians have been set up for the whole year between PCT and WHHT. They need accurate information to start generating lists for practices. Jan fully supports embracing GPs and Consultants working together to move forward and this was echoed around the table. The Conclave has been set up, but the group felt more was needed to progress forward.</p> <p>Roger confirmed the PBC groups are very supportive of the Trust's efforts and thanked them for attending this meeting and agreed to invite them back. Jan enquired about setting up clinical presentations, purely clinical with no managers present; Roger shared the Connect Meetings and agreed to forward details of these onto Jan.</p> <p>Action: Jan and Nick to be invited to future meetings. Roger to forward details of Connect Meetings to Jan</p>	Roger
7.	<p>Provider Services Finance – Katrina Hall and Roger Hammond Paperwork was circulated and discussed. Nicolas enquired about fair share budgets. Roger asked to take each service area and map it – some are on a capitation basis. Figures are as at end October, including maternity and long term sick – not vacancies. Action: PBC Leads to take to LMGs</p>	
8.	<p>Date of Next Meeting Thursday 21st February 12.30 at Parkbury House Surgery</p>	